

**Subject: Request for Approval to Attend Extreme Connect 2026**

Dear [Recipient],

I request your approval to attend **Extreme Connect 2026**, taking place **May 4–7, 2026, at the Caribe Royale Orlando Hotel in Orlando, Florida**. Extreme Connect is Extreme Networks’ annual technical conference that brings together hundreds of networking professionals from around the world alongside Extreme executives, product leaders, and technical experts for three full days of in-depth education, customized learning, and networking opportunities.

With dedicated tracks for leadership, IT professionals, partners, and analysts, Extreme Connect offers tailored content and activities designed to showcase the strategies and innovations transforming businesses. Through technical breakout sessions, interactive hands-on demos, and one-on-one time with product and solution experts, Extreme Connect provides a unique forum to deepen my knowledge of the entire Extreme portfolio and identify ways to expand our capabilities.

By attending Extreme Connect, I will gain opportunities to:

- **Evaluate the latest innovations in networking** from the access layer through the data center.
- **Engage directly with product experts, engineers, and executives** to get answers to critical questions and receive strategic guidance.
- **Connect with industry peers** to share best practices, new ideas, and tools that could benefit our organization.
- **Hear from Extreme’s executive leadership and thought leaders** as they share their vision, roadmap, and insights into emerging technologies.

Attending Extreme Connect is the best way to ensure we maximize our Extreme Networks investment and optimize our network to support business objectives. For more information, visit [extremenetworks.com/extremeconnect](https://extremenetworks.com/extremeconnect).

Please let me know if you have any questions or need further clarification. Thank you for your consideration!

**Best regards,**

[Your Name]

	Standard Rate
Full Conference	\$1,599
Full Conference + 2-Day Extreme Partner Pre-conference Training	\$3,198
Full Conference + 3-Day Pre-conference Training	\$3,998

Extreme Connect 2026 | May 4–7, 2026  
Caribe Royale Orlando, 8101 World Center Drive, Orlando, Florida